

HUMAN CAPITAL TRAINING SCHEDULE – 2022

CUT-OFF DATE TO BOOK AND SEND CONFIRMATION DOCUMENTS ARE STRICTLY
10 WORKING DAYS PRIOR TO EACH TRAINING SESSION

Month	Monday	Tuesday	Wednesday	Thursday	Friday
June	20 HR module	21 Skills module	22 Equity module	23 Post module	24 -
June	27 -	28 System Administration	29 System Administration	30 -	1 July -
July	11 Leave module	12 Leave module	13 System Administration	14 System Administration	15 -
August	15 HR module	16 Skills module	17 Equity module	18 Post module	19 -
September	12 Leave module	13 Leave module	14 ESS module	15 ESS module	16 -
October	10 HR module	11 Skills module	12 Equity module	13 Post module	14 -
November	14 Leave module	15 Leave module	16 Basic Report Writer	17 Basic Report Writer	18 -
December		6 HR module	7 Skills module	8 Equity module	9 -

OTHER REGIONS

Month - Region	Monday	Tuesday	Wednesday	Thursday	Friday
July - Cape Town	25 -	26 System Administration	27 System Administration	28 -	29 -
August - Bloemfontein	22 -	23 System Administration	24 System Administration	25 -	26 -

**REGIONAL, CLIENT SPECIFIC TRAINING OR TUTORING ALSO OFFERED
Terms and Conditions Apply

**Please contact us, for PayDay Virtual Modules training

**For more information please contact Training at training@payday.co.za or phone 012 803 7730 - www.payday.co.za