

PAYROLL TRAINING SCHEDULE – 2022

CUT-OFF DATE TO BOOK AND SEND CONFIRMATION DOCUMENTS ARE STRICTLY
10 WORKING DAYS PRIOR TO EACH TRAINING SESSION

Month	Monday	Tuesday	Wednesday	Thursday	Friday
June	13 mSCOA	14 Budget			
June	27 Principles of Payroll	28 Principles of Payroll	29 Principles of Payroll	30 Basic Report Writer	1 July Basic Report Writer
September	12 Principles of Payroll	13 Principles of Payroll	14 Principles of Payroll	15 Tax Calculation	16 Tax Calculation
October	3 Principles of Payroll	4 Principles of Payroll	5 Principles of Payroll	6 Formula Writing	
November	31 October Principles of Payroll	1 Principles of Payroll	2 Principles of Payroll	3 Basic Report Writer	4 Basic Report Writer
December	28 November Payroll Refreshers	29 November Payroll Refreshers	30 November Tax Calculation	1 Tax Calculation	2 Formula Writing

OTHER REGIONS

Month - Region	Monday	Tuesday	Wednesday	Thursday	Friday
July - Polokwane	4 Principles of Payroll	5 Principles of Payroll	6 Principles of Payroll	7 mSCOA	8 Budget
October - Umhlanga KZN	10 Principles of Payroll	11 Principles of Payroll	12 Principles of Payroll	13 Basic Report Writer	14 Basic Report Writer
November - Bloemfontein	7 Principles of Payroll	8 Principles of Payroll	9 Principles of Payroll	10 Basic Report Writer	11 Basic Report Writer
December - Cape Town	5 Principles of Payroll	6 Principles of Payroll	7 Principles of Payroll	8 Basic Report Writer	9 Basic Report Writer

**REGIONAL, CLIENT SPECIFIC TRAINING OR TUTORING ALSO OFFERED
Terms and Conditions Apply

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**For more information please contact Training at training@payday.co.za or phone 012 803 7730 - www.payday.co.za